

November 18, 1997

A regular meeting of the Northern Kentucky Water Service District was held on November 18, 1997 at 4:00 p.m. at the Edgewood office. All Commissioners were present. Also present were Mr. Willaman, Mr. Barrow, Mr. Pangburn and several District staff members.

On motion of Mr. Keeney, seconded by Ms. Almoslechner, the minutes of the meeting on October 15, 1997 were approved by the Board. Mr. Willaman reviewed with the Board correspondence received by the District during the month of October 1997.

Tom Ratzki and Rich Stoebner of Black & Veatch were present at the meeting and presented a study of the District's historical and projected water demands.

Mr. Willaman and Mr. Harrison provided an update to the Board on the Subdistrict C application.

Mr. Hatfield and Mr. Barrow presented a quotation received by the District for pollution liability insurance. It was agreed that Mr. Hatfield and Mr. Barrow will meet with the District's agent to discuss the proposed insurance.

The Board discussed the recent acquisition of the property located at 666 Alexandria Pike and agreed to allow the District staff to proceed with the demolition of the house and garage at the property.

On motion of Mr. Veatch, seconded by Mr. Keeney, the Board approved the retention of the firm of Rankin, Rankin & Company to conduct the District's 1997 audit.

On motion of Mr. Hatfield, seconded by Mr. Veatch, the Board approved going into Closed Session to discuss potential employment under KRS 61.810(1)(f) and proposed litigation under KRS 61.810(1)(c).

Mr. Hemmer moved that the District's committee on professional services be directed to interview and hire a public relations firm. The motion was seconded by Mr. Hatfield and approved by the Board.

On motion of Mr. Keeney, seconded by Ms. Almoslechner, the Board approved changes to the District's Professional Travel policy and Sick Time policy.

Mr. Willaman presented updates on the District's main replacement program and current and future projects. Mr. Willaman also presented conservation program concerns as well as a proposal for the Board to authorize watermain replacement projects to eliminate blow-offs and a new pumping station to utilize the full capacity of the Ft. Thomas Treatment Plant. The Board agreed to assign these conservation issues to the facilities committee for review.

Mr. Keller presented the transportation equipment bids for 1998 vehicles. After discussion, Mr. Hatfield moved to accept the state bid for all units except units 241 and 246; to accept the Robke bids on units 241 and 246 unless the state bid proves to be lower, in which case the state bid will be accepted; and to direct that all current units, except unit 352, be disposed of through auction house. The motion was seconded by Mr. Keeney and approved by the Board.

Mr. Keeney presented proposals for new billing software for the District. On motion of Mr. Keeney, seconded by Mr. Veatch, the Board approved the purchase of NewLook Windows. Also on motion of Mr. Keeney, seconded by Mr. Hatfield, the Board approved the purchase of a new program that will allow changes in billing cycles and rate structure.

On motion of Mr. Veatch, seconded by Mr. Hatfield, the Board approved payment of the bill of Taft, Stettinius & Hollister for the period of July 1, 1997 through September 30, 1997.

Mr. Willaman presented information on new legislation being proposed by the Public Service Commission. Mr. Willaman also presented information on the Grant County Water Supply Planning Council.

Ms. Joslyn presented an overview of the increase in Sanitation District No. 1 rates for sludge supernatant disposal. Ms. Joslyn also informed the Board that she is examining alternative disposal methods.

On motion of Mr. Veatch, seconded by Mr. Keeney, the Board approved the District's expenditures.

Dr. Sommerkamp announced that the next meeting of the Board will take place on Tuesday, December 16, 1997 at 3:00 p.m. There being no further business to come before the Board, the meeting was adjourned.