

April 21, 1998

A regular meeting of the Northern Kentucky Water Service District was held on April 21, 1998 at 3:00 p.m. at the Edgewood office. All Commissioners were present, as were Mr. Willaman, Mr. Barrow, Mr. Pangburn and several members of the District staff. Also present were several guests, including Mr. Bill Buckhold of the City of Ft. Thomas, Mr. Jim Sparrow and Ms. Linda Chapman of Rankin, Rankin & Company, and Ms. Debbie Decourcy of Dan Pinger Public Relations.

Dr. Sommerkamp called the meeting to order. On motion of Mr. Hatfield, seconded by Mr. Hemmer, the Board unanimously approved the minutes of the meeting held on March 17, 1998.

Mr. Buckhold presented a request from the City of Ft. Thomas for the District to replace the main on Brentwood Place in coordination with the City's improvement of the street. The Board thanked Mr. Buckhold and indicated that it would consider the request.

The Board reviewed correspondence received by the District over the past month. A written request from the Pendleton County Water District for a rate reduction was referred to a subcommittee consisting of Mr. Hatfield and Mr. Hemmer for study.

Mr. Sparrow of Rankin, Rankin & Company presented an audit of the District as of December 31, 1997. Ms. Chapman presented Rankin, Rankin & Company's recommendations to the District. On motion of Mr. Keeney, seconded by Ms. Almoslechner, the Board unanimously accepted and approved the audit report.

Ms. Decourcy of Dan Pinger Public Relations presented the District's published 1997 annual report. Mr. Barrow presented the District's annual report to the Public Service Commission, a financial review of the District, and a five year statistical comparison of the District.

Mr. Harrison of the District staff presented an update on the Subdistrict C project. Mr. Willaman reported that the facilities committee had preliminarily determined that the Aqua Drive location is insufficient for consolidation of District offices at a single location and recommended that the search for another location begin.

The Board reviewed bids received for the East 19th Street water main replacement project. On motion of Mr. Hemmer, seconded by Mr. Veatch, the Board unanimously approved the award of a contract to Paul Rack Excavation as the lowest responsible bidder to submit a complete and fully compliant bid.

Mr. Wulfeck presented a report on the Clearwell Baffling project at the Ft. Thomas plant. After discussion, and on motion of Ms. Almoslechner, seconded by Mr. Veatch, the Board unanimously approved the retention of Black & Veatch to prepare the design for the project.

Mr. Willaman reported that the structure located at 632 Grand Avenue will be demolished and removed at no cost to the District. The value of the demolition and removal is estimated at over \$6,000.00.

Mr. Bob Gabbard of the District staff reported to the Board that only one bid had been received for the ORPS sewage system modifications and that he had successfully negotiated with the single bidder for a reduced price of \$79,632.00. On motion of Mr. Hemmer, seconded by Mr. Hatfield, the Board unanimously approved the award of a contract for the project to NAC Heavy Highway.

Ms. Bari Joslyn of the District staff presented a report on the District's residuals process upgrade project. After discussion, the Board authorized Ms. Joslyn to request bids for the landfilling of residuals.

Mr. Willaman reported on a meeting with the Public Service Commission and also presented reports on current projects, future projects and main replacement. Mr. Willaman also discussed a tentative project to eliminate blow-offs.

After discussion and consideration, and on motion of Mr. Hatfield, seconded by Mr. Hemmer, the Board unanimously agreed to deny the request to replace the main on Brentwood Place in coordination with the City of Ft. Thomas' street improvement. The Board also considered the need to relocate the water main on Garvey Avenue in the City of Elsmere due to street work being conducted by the City. On motion of Mr. Keeney, seconded by Ms. Almoslechner, the Board agreed to authorize the retention of Ray Erpenbeck Engineering to design the necessary work. The vote was unanimous with the exception of Mr. Hemmer, who abstained.

Mr. Willaman presented a proposed District position statement on home water treatment devices. On motion of Mr. Keeney, seconded by Mr. Hemmer, the Board unanimously approved the position.

Mr. Willaman provided an update on the District's conservation program. Mr. Mark Lofland of the District staff presented a proposed, leak detection program. After discussion, and on motion of Ms. Almoslechner, seconded by Mr. Veatch, the Board unanimously agreed to authorize the District to request bids for leak detection equipment.

The Board reviewed and considered a contract with the City of Ft. Thomas to transfer the City's fire hydrants to the District. On motion of Mr. Veatch, seconded by Mr. Keeney, the Board unanimously agreed to authorize Dr. Sommerkamp to execute the contract with the City of Ft. Thomas on behalf of the District.

Mr. Richard Harrison of the District staff provided a report from the Subdistrict D committee. After discussion, and on motion of Mr. Hatfield, seconded by Ms. Almoslechner, the Board unanimously agreed to proceed with the Subdistrict D project.

Mr. Ted Robinson of the firm of Mayfield & Robinson provided a brief update on the water supply study. The Board reviewed the Department reports and discussed other matters of general interest.

After review, and on motion of Mr. Keeney, seconded by Mr. Hatfield, the Board unanimously approved expenditures of the District for the months of February and March 1998.

Dr. Sommerkamp announced that the next regular meeting shall take place on Tuesday, May 19, 1998 at the Aqua Drive location. There being no further business to come before the Board, the meeting was adjourned.