

December 17, 2002

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on December 17, 2002 at the District's Aqua Drive office. All Commissioners were present. Also present were Mr. Lovan, Mr. Barrow, Mr. Pangburn, Ms. Reekers, Ms. Joslyn, Mr. Harrison, Mr. Lofland, Mr. Buhrlage, Mr. Wulfeck, Ms. Cahill, Mr. Remlinger, Ms. Wagner, Ms. Malecki, Mr. Crawford, Mr. Post, Mr. Prather, and Mr. Gibson.

Mr. Koester called the meeting to order.

Ms. Reekers of the District staff led those in attendance in the Pledge of Allegiance.

The Board reviewed correspondence received and news articles published since the last regular meeting.

After review and on motion of Mr. Hemmer, seconded by Mr. Jackson, the Board unanimously approved the minutes for the regular meeting held on November 19, 2002.

After review and on motion of Mr. Wagner, seconded by Dr. Sommerkamp, the Board unanimously approved the expenditures of the District for the month of November, 2002.

Mr. Barrow of the District staff presented a proposed resolution indicating intent to amend the 1985 General Bond Resolution, as amended in 1987, to establish a Repair and Replacement Account. After review and on motion of Mr. Jackson, seconded by Mr. Hemmer, the Board unanimously approved the resolution.

Mr. Prather of the District staff presented the bids received for asphalt restoration. After review and on motion of Mr. Veatch, seconded by Mr. Wagner, the Board unanimously approved the award of the contract to Queen City Blacktop Company for \$126,800.

Mr. Prather presented the bids received for inventory materials. After review and on motion of Mr. Veatch, seconded by Dr. Sommerkamp, the Board unanimously approved the award of contracts to the bidders highlighted on the attached list for the materials listed.

Mr. Post of the District staff presented the bids for the purchase of meters and meter supplies. After review and on motion of Mr. Hemmer, seconded by Dr. Sommerkamp, the Board unanimously approved the award of the contracts to Neptune Equipment, Invensys and Hershey as outlined on the attached list for meters and meter supplies listed.

Mr. Buhrlage of the District staff presented bids received for janitorial services for the Dixie Highway, Kenton Lands and Aqua Drive locations. After review and on motion of Dr. Sommerkamp, seconded by Mr. Wagner, the Board awarded the contract to JaniKing in the amount of \$22,500.

Mr. Barrow presented the proposals for Property and Liability Coverage and Workers' Compensation for 2003 with renewal options for 2004 and 2005. After review and on motion of Mr. Wagner, seconded by Dr. Sommerkamp, the Board unanimously approved the award of the contract to Crawford Insurance in the amount of \$375,307 for Property and Liability Coverage and an estimated \$100,000 - \$150,000 for Workers' Compensation for 2003.

Mr. Barrow presented the proposals for audit services for 2002, 2003 and 2004. After review and on motion of Mr. Veatch, seconded by Mr. Wagner, the Board unanimously approved the award of the contract to Rankin, Rankin & Co. for \$15,000, \$15,750 and \$16,500, respectively, pending negotiation of an engagement letter that specifies certain conditions including that Linda Chapman be the lead auditor during the length of the agreement.

Mr. Harrison presented proposed District Procurement Guidelines. After discussion and on motion of Dr. Sommerkamp, seconded by Mr. Wagner, the Board unanimously approved and adopted the Guidelines.

The Board reviewed the District finance reports and Department reports.

After discussion, the Board unanimously agreed to move the February Board meeting to Thursday, February 13, 2003 at 3:00 p.m.

The Board expressed its appreciation to the District staff's response to the repair of water main breaks.

Other matters of a general nature were discussed.

There being no further business to come before the Board, the meeting was adjourned.