

NORTHERN KENTUCKY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING
March 16, 2004

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on March 16, 2004 at the District's Aqua Drive office. Commissioners Collins, Jackson, Koester, Veatch and Wagner were present. Dr. Sommerkamp was absent. Also present were Ron Lovan, Ron Barrow, Bari Joslyn, Richard Harrison, Mark Lofland, Don Gibson, Jim Dierig, Amy Kramer, Andy Remlinger, Bill Wulfeck and Richard Spoor.

Mr. Wagner called the meeting to order.

Mr. Dierig of the District staff led those in attendance in the Pledge of Allegiance.

The Commissioners present reviewed correspondence received and news articles published since the last regular meeting.

After review and on motion of Mr. Koester, seconded by Mr. Veatch, the Commissioners present unanimously approved the minutes for the regular meeting held on February 17, 2004 .

After review and on motion of Mr. Collins, seconded by Mr. Jackson, the Commissioners present unanimously approved the expenditures of the District for the month of February, 2004.

Mr. Dierig of the District staff presented bids received for grounds keeping services. After review and discussion and on motion of Mr. Collins, seconded by Mr. Koester, the Commissioners present unanimously agreed to award the contract to Neltner Lawn Service, with a possible two year extension at the District's discretion.

Mr. Gibson of the District staff presented bids received for the flowable fill for excavation back fill. After review and discussion and on motion of Mr. Veatch, seconded by Mr. Koester, the Commissioners present unanimously agreed to award the contract to Ideal Supplies with a possible one year extension at the District's discretion.

Mr. Harrison of the District staff presented bids received for durable outdoor apparel. After review and discussion and on motion of Mr. Jackson, seconded by Mr. Koester, the Commissioners present unanimously agreed to award the contract to Wilderness Outfitters with a possible two year extension at the District's discretion.

Mr. Harrison presented bids received for the 2004 water main cleaning and lining project. After review and discussion and on motion of Mr. Koester, seconded by Mr. Collins, the Commissioners present unanimously agreed to award the contract to Aqua Rehab, Inc.

Mr. Gibson presented bids received for meter move outs for the 2004 cleaning and lining project. After review and discussion and on motion of Mr. Collins, seconded by Mr. Jackson, the Commissioners present unanimously agreed to award the contract to Generation 2 Construction, Inc.

Mr. Wulfeck of the District staff presented a proposal to authorize the purchase of the SCADA System Software from ATR Distributing at the negotiated amount which was negotiated after the single bid was received for this project from ATR Distributing. After review and discussion and on motion of Mr. Collins, seconded by Mr. Koester, the Commissioners present unanimously agreed to authorize the purchase and upgrade of the SCADA software from ATR Distributing.

Ms. Kramer of the District staff presented bids received for engineering services for water main replacement in Taylor Mill. After review and discussion and on motion of Mr. Jackson, seconded by Mr. Collins, the Commissioners present unanimously agreed to award the contract to CDS Engineering because their proposal was rated the most responsive to perform the necessary engineering services.

Mr. Lofland of the District staff presented bids received for vehicle replacement. After review and discussion and on motion of Mr. Veatch, seconded by Mr. Koester, the Commissioners present unanimously agreed to award the contract to Countryside Motors with respect to pickup trucks; Southeastern Equipment with respect to the ten ton, air brake drag trailer; and FYDA Freightliner with respect to the cab & chassis with 35,000 GVW dump truck bed.

Mr. Lofland of the District staff presented a proposal to authorize the extension of agreements for the purchase of meters and related items. After review and discussion and on motion of Mr. Collins, seconded by Mr. Jackson, the Commissioners present unanimously agreed to authorize the extension of the contract documents with Neptune Equipment Company and Invensys Metering System/North American Water, Inc. for an additional one year term each.

Mr. Barrow of the District staff presented and explained a resolution authorizing the issuance of revenue bond anticipation notes in the maximum principal amount of \$3,650,000 to provide part of the funding needed to purchase the property located at 2835 Crescent Springs Road in Erlanger, Kentucky. After review and discussion and on motion of Mr. Koester, seconded by Mr. Collins, the Commissioners present unanimously adopted the resolution authorizing the issuance of revenue anticipation notes not to exceed \$3,650,000.

The Commissioners present reviewed and discussed a letter report from Kenton County Attorney Garry Edmondson which generally reported a survey conducted by his office concerning the provision of outside legal services to the various special districts in or connected with Kenton County, including the District. No action was required to be taken.

The Commissioners present reviewed the District Finance Reports and Department Reports.

At this point in the meeting Mr. Collins had to excuse himself and leave the meeting due to a prior commitment.

On motion of Mr. Jackson, seconded by Mr. Koester, the Commissioners present unanimously agreed to go into executive session under the provisions of KRS 61.810(1) (c) to discuss possible litigation on behalf of the District.

The Board returned to open session.

There being no further business to come before the Board, the meeting was adjourned.

NORTHERN KENTUCKY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING
March 30, 2004

A special meeting of the Board of Commissioners of the Northern Kentucky Water District was held on March 30, 2004 at the District ' s Aqua Drive office. Commissioners Collins, Jackson, Koester, Sommerkamp and Wagner were present. Mr. Veatch was absent. Also present were Ron Lovan, Ron Barrow, Terrell Ross, Jack Hughes and Richard Spoor.

Mr. Wagner called the meeting to order.

On motion of Mr. Koester, seconded by Dr. Sommerkamp, the Commissioners unanimously agreed to go into executive session under the provisions of KRS 61.810(1)(b) to discuss the possible acquisition of real property.

The Board returned to open session.

On motion of Mr. Koester, seconded by Dr. Sommerkamp, the Commissioners present unanimously agreed to waive the condition precedent of prior PSC approval contained in the purchase agreement relating to the purchase by the District from the Cincinnati Steel Treating Company of the real property located at 2835 Crescent Springs Road , Erlanger , Kentucky .

There being no further business to come before the Board, the meeting was adjourned.

NORTHERN KENTUCKY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING
March 22, 2004

A special meeting of the Board of Commissioners of the Northern Kentucky Water District was held on March 22, 2004 at 50 E. RiverCenter Boulevard , Covington , Kentucky . Commissioners Collins, Koester, Veatch and Wagner were present. Mr. Jackson and Dr. Sommerkamp were absent. Also present were Facilitator Paul Koch, Ron Lovan, Ron Barrow, Richard Harrison, Mark Lofland, Bari Joslyn, and Mr. Buhrlage.

Mr. Wagner called the meeting to order.

Mr. Lovan explained that the general purpose of the meeting was strategic planning. Mr. Koch and Mr. Lovan led the Board and staff in a review of the Vision, Mission and Value Statements and a review and analysis of various issues facing the District.

Mr. Koch and Mr. Lovan led the Board and staff in a discussion of the prioritization of District issues.

The Board discussed various successes at the District over the course of the past year.

There being no further business to come before the Board, the meeting was adjourned.