

NORTHERN KENTUCKY WATER DISTRICT  
BOARD OF COMMISSIONERS MEETING  
April 20, 2004

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on April 20, 2004 at the District's Aqua Drive office. Commissioners Collins, Jackson, Koester, Veatch, Wagner and Sommerkamp were present. Also present were Ron Lovan, Ron Barrow, Bari Joslyn, Richard Harrison, Mark Lofland, Don Gibson, Jim Dierig, Amy Kramer, Andy Remlinger, Bill Wulfeck, Bob Burhlage, Scott Shepherd, Robert A. Winter, Jr., Jim Sparrow of the certified public accounting firm of Rankin, Rankin & Company of Ft. Wright, Kentucky and several unidentified individuals on behalf of Data Works of Cincinnati, Ohio.

Mr. Wagner called the meeting to order.

Mr. Gibson of the District staff lead those in attendance in the Pledge of Allegiance.

Mr. Wagner, upon the recommendation of Mr. Lovan, made a change in the order of agenda items to be considered by the Commissioners, in that agenda item #14 (entitled Consideration of Bids for the Generation and Printing of Statement Bills) was substituted in place of item #6 (entitled Consideration of Engineering Services for the Evaluation of the MPTP), and the aforementioned item #6 replaced the aforementioned item #14.

The Commissioners received a status report concerning Charles H. Pangburn III, Esq. and his duties in Iraq.

The Commissioners reviewed correspondence received and news articles published since the last regular meeting.

The Commissioners received: (i) the Independent Auditors Report, dated March 10, 2004, of Rankin, Rankin & Company, Certified Public Accountants, that addressed the District's balance sheet as of December 31, 2003, and related financial statements for the year then ended, and (ii) a presentation of that report from Mr. Sparrow. The Commissioners also received the Financial Review 2003 of the District and a presentation of that review by Messrs. Barrow and Remlinger, and a report on the status of the District's internal controls from Mr. Remlinger.

After review and on motion of Mr. Jackson, seconded by Mr. Koester, the Commissioners unanimously approved the minutes for: (i) the regular meeting held on March 16, 2004, (ii) the special meeting held on March 22, 2004, and (iii) the special meeting held on March 30, 2004.

After review and on motion of Mr. Collins, seconded by Dr. Sommerkamp, the Commissioners unanimously approved the expenditures of the District for the month of March 2004.

Mr. Lofland of the District staff presented bids received for generating and mailing statement bills. No comments on the recommendation were presented to the Commissioners by anyone in attendance. After review and discussion and on motion of Mr. Koester, seconded by Dr. Sommerkamp, the Commissioners unanimously agreed to award the contract to Workflow, with possibly two, one-year extensions exercisable at the District's discretion.

At this point in the meeting, the unidentified individuals in attendance on behalf of Data Works departed the meeting room. The individuals were not signed up to speak and did not request time during the meeting to do so.

Ms. Joslyn of the District staff presented bids received for security fence improvements at the South Newport tank, the Licking River pump station and the Fort Thomas treatment plant. After review and discussion and on motion of Mr. Collins, seconded by Mr. Koester, the Commissioners unanimously agreed to award the contract to Mills Fence Company.

Mr. Dierig of the District staff presented bids received for engineering services for the Licking River intake concrete structure repair. After review and discussion and on motion of Dr. Sommerkamp, seconded by Mr. Jackson, the Commissioners unanimously agreed to award the contract to Quest Engineers.

Mr. Dierig of the District staff presented bids received for engineering services for the U.S. Highway 27 pump station expansion. After review and discussion and on motion of Mr. Veatch, seconded by Dr. Sommerkamp, the Commissioners unanimously agreed to award the contract to Burgess and Niple, Inc.

Ms. Kramer of the District staff presented bids received for engineering services for the water main replacement along John Street, Short John Street, Forest Avenue, Division Street, Wilson Street and Spring Street within the City of Covington, Kentucky. After review and discussion and on motion of Mr. Collins, seconded by Mr. Jackson, the Commissioners unanimously agreed to award the contract to ME Companies.

Mr. Harrison of the District staff presented bids received for the installation of a new 24-inch water main along Richardson Road from U.S. Highway 25 to Beechgrove Drive in the City of Independence, Kentucky. After review and discussion and on motion of Dr. Sommerkamp, seconded by Mr. Koester, the Commissioners unanimously agreed to award the contract to Armel-Byrnes Company.

Mr. Harrison of the District staff presented for consideration an Emergency Supply Agreement with the Boone-Florence Water Commission. After review and discussion and on motion of Mr. Veatch, seconded by Mr. Collins, the Commissioners unanimously agreed to enter into and authorize the execution of the Emergency Supply Agreement with the Boone-Florence Water Commission.

Ms. Kramer and Mr. Harrison of the District staff presented bids received for Phase 1 and Phase 2 architectural services with regard to the renovation of the District's central facility at 2835 Crescent Springs Road, Erlanger, Kentucky. After review and discussion and on motion of Mr. Collins, seconded by Mr. Jackson, the Commissioners unanimously agreed to award the contract to CDS Associates, Inc.

Mr. Wulfeck of the District staff presented bids received for engineering services for the evaluation of the Memorial Parkway treatment plant. After review and discussion and on motion of Dr. Sommerkamp, seconded by Mr. Collins, the Commissioners unanimously agreed to award the contract to CH2MHill.

The Commissioners reviewed the District Finance Reports and Department Reports.

The Commissioners unanimously announced that next meeting of the Board will be held on May 18, 2004, at 2:00 p.m., rather than at 3:00. p.m. The July 2004 meeting of the Board will be held on July 13, 2004. The August 2004 meeting of the Board will be held on August 17, 2004, rather than on August 16, 2004.

There being no further business to come before the Board, the meeting was adjourned.