

**Northern Kentucky Water District
Board of Commissioners Meeting
November 30, 2011**

A regular meeting of the Board of Commissioners of the Northern Kentucky Water District was held on November 30, 2011 at the District's facility located at 2835 Crescent Springs Road in Erlanger, Kentucky. All Commissioners were present. Also present were Ron Lovan, Jack Bragg, Richard Harrison, Brian Dunham, Pam Gossett, and Greg Deimling.

Chairman Koester called the meeting to order at 12:32 p.m., and Jack Bragg led the pledge of allegiance.

On motion of Commissioner Cunningham, seconded by Commissioner Wagner, the Commissioners unanimously approved the October 27, 2011 minutes.

The Board was provided a copy of the District's check registers, which included the check number, check date, payee, check amount and description of the reason for each payment, detailing the District's expenditures for the period October 1, 2011 through October 31, 2011. On motion of Commissioner Sommerkamp, seconded by Commissioner Cunningham, and after discussion, the Commissioners unanimously approved the expenditures of the District for the month of October 2011.

On motion of Commissioner Wagner, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the agreement between the City of Fort Mitchell and the District for the sidewalk replacement, restoration, and water service work reimbursement of \$20,130 on Silver Avenue in Fort Mitchell, and authorized staff to execute the appropriate documents.

On motion of Commissioner Macke, seconded by Commissioner Wagner, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Paul Michels & Sons, Inc. for the Craft Road Water Main Replacement Project, and authorized staff to execute the appropriate documents.

On motion of Commissioner Wagner, seconded by Commissioner Spaulding, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract for engineering services to Cardinal Engineering for the Industrial Road Water Main Replacement Project, and authorized staff to execute the appropriate documents.

On motion of Commissioner Spaulding, seconded by Commissioner Wagner, the Commissioners unanimously approved the adoption of the written board resolution prepared by Peck Shaffer which approves and authorizes the Second Supplemental Assistance Agreement and authorizes the Chairman and Secretary of the District to execute necessary documents or agreements and to otherwise act on behalf of the District to effect such financing.

Greg Deimling and Pam Gossett of Malecki, Deimling, Nielander & Associates reviewed with the board the submitted proposals for the District's property and liability insurance coverage for 2012, 2013 and 2014. After such review and discussion, on motion of Commissioner Cunningham, seconded by Commissioner Wagner, the Commissioners unanimously adopted the following resolution:

Resolved, that the District temporarily renew its current property and liability insurance policy with Travelers Insurance with such specific coverage and limits as the staff may deem advisable, provided that the quarterly premium does not exceed \$120,000, while the District further evaluates the proposals for property and liability coverage for the District for 2012, 2013 and 2014.

Richard Harrison then excused himself from the meeting.

On motion of Commissioner Wagner, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the District's acceptance of the bid by and awarding a contract to Rankin, Rankin and Company for auditing services for the years 2012, 2013, and 2014 with the District reserving the right to request new proposals at the end of any year.

On motion of Commissioner Wagner, seconded by Commissioner Sommerkamp, the Commissioners unanimously approved the District's exercise, at the District's staff's discretion, of the two one-year contract extensions with Uniservice for the performance of daily and annual janitorial services at the Erlanger facility.

Mr. Bragg presented and the Commissioners reviewed the District's detailed financial reports, which were provided to the Commissioners in advance of the meeting, including the disbursements for the month, the financial statements, and discussed variances from budgeted amounts.

Mr. Bragg presented and the Commissioners reviewed the Customer Services division report.

Mr. Bragg presented and the Commissioners reviewed the Distribution division report.

Mr. Harrison presented and the Commissioners reviewed the Engineering and Water Quality & Production division reports.

On motion of Commissioner Spaulding, seconded by Commissioner Wagner, the Commissioners unanimously approved moving the January 2012 board meeting to January 26th and the February 2012 board meeting to February 29th.

The Commissioners made individual comments of a general nature.

There being no further business to come before the Board, the meeting was adjourned at 2:30 p.m.

CHAIRMAN

SECRETARY